

**Metropolitan Washington Council, AFL-CIO  
Executive Board: May 18, 2020**



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**Metropolitan Washington Council, AFL-CIO  
Executive Board Meeting Agenda  
May 18, 2010 (via Zoom)**

- 10a: Call to Order**
  - Roll Call of Officers**
  - Minutes**
  - Financial Reports**
  - President's Report**
  - Election Committee Report**
  - Board Member Reports**
  - Committee Reports**
  - Organizational Reports:**
    - Community Services Agency*
    - COPE/Political and Legislative Campaigns*
    - Claimant Advocacy Program*
    - Union Cities*
- 12:00P: Adjourn**

## **Metropolitan Washington Council Executive Board Meeting April 20, 2020 (Via Zoom)**

- Motion made by President Andrew Washington to approve meeting minutes from February 2020. Moved by Don Havard and seconded by Dave Richardson. Correction was made to minutes, per Sonté DuCote, that the graduating class was DC Department of Employment Services (DOES) and not Maryland Department of Labor (DLLR). Motion to move with corrections approved.
- President Washington asked for a motion to accept Secretary Treasurer Report. Moved by Dave Richardson and seconded by Robin Burns. Motion approved.
- Treasurer Eric Bunn asked President Washington to entertain a motion to accept the financial report. Moved by Dave Richardson and seconded by George Farenthold. Motion approved.
- Motion made by Herbert Harris to reinstate Gina Walton with full rights and privileges as a duly elected delegate and executive board member of the Metropolitan Washington Council, and resume her duties as a fully elected member of the election committee while any disputes and/or appeals are being reviewed/decided by AFGE International. Seconded by Robin Burns, with discussion on both sides. Motion carried.
- Motion made by President Washington to accept President's Report. Seconded by George Farenthold. Motion approved.
- Motion made by George Farenthold to accept David Stephen's report. Seconded by Donna Brockington. Motion approved.
- Motion made by George Farenthold to accept Evening With Labor Report. Seconded by Donna Brockington. Motion approved.
- Motion made by Eric Bunn to accept Sonté DuCote's ACE Report. Seconded by Dan. Motion approved.
- Moved and seconded to recommend the Metropolitan Washington Council endorse the following DC City Council Candidates for the 2020 election: Robert White (Council At-Large), Jordan Grossman (Ward Two), Janiece Lewis (Ward Four), Anthony Lorenzo Green (Ward Seven), Trayon White (Ward Eight). Seconded by Chuck Clay. Motion approved with a 9-2 vote.
- Meeting adjourned.

*Cynthia Collins, Recording Secretary*

## **Metropolitan Washington Council Emergency Board Meeting May 11, 2020 (via Zoom)**

Acting President Andrew Washington called the meeting to order at 10:35a. He then asked MWC staff Chris Garlock to do a Roll Call:

Present: Dena Briscoe, APWU, Nation's Capital and Southern MD; Donna Brockington, Constituency Groups; Eric Bunn, AFGE District 14/AFGE Council 211; Robin Burns, DCNA; Chuck Clay, IATSE 22; Cynthia Collins, SEIU 400 PG; Elizabeth Davis, WTU 6; George Farenthold, OPEIU 277; Mark Federici, UFCW 400; Daniel Fields, SEIU 722; Stephen Frum, NNU; James Griffin, IBEW 1900; Djawa Hall, 1199 SEIU; Herbert Harris, BLET Division 482, DCSLB/IBT; Donald Havard, IUOE 99; Robert Hollingsworth, AFSCME 2776; Roxana Mejia, Painters DC 51; Doris Reed, ASASP; David Richardson, AFGE 12; Wanda Shelton-Martin, AFSCME NUHHCE 1199DC; Gina Walton, AFGE 1975; Andrew Washington, AFSCME Council 20

Also present: Dyana Forester (UFCW 400); Juanita Sanchez (AFL-CIO); Kathleen Moors (Election Ctte); Laura Fuchs (WTU 6); David Fernandez-Barrial (Election Ctte); Amy Millar (Election Ctte). Chris Garlock (Staff)

AP Washington asked Juanita Sanchez (AFL-CIO) to read the AFL-CIO's Code of Conduct, noting that this is a practice strongly recommended by the AFL-CIO.

Dena Briscoe (APWU) then raised a question about attendance at Board meetings by non-members. Extensive discussion ensued, revolving around the past practice of permitting elected members to send representative to attend and speak – but not vote – on their behalf when the elected member is not available. It was noted that in the case of elected Board members who are in attendance at the beginning of a meeting but may have to leave before the conclusion, such attendance by non-members provides continuity; in the end, Dyana Forester (UFCW 400) and Laura Fuchs (WTU 6) opted to get off the Zoom call while their principals were in attendance.

AP Washington then brought the Board up to speed on the AFL-CIO's suggestion following the Election Committee's recent report and recommendations that the MWC strongly consider a third-party vendor to handle the election mechanics. Washington reported that the committee investigated the option more thoroughly and issued an updated recommendation that the upcoming election be run using ElectionBuddy in conjunction with LaborKey.

Extensive discussion ensued, focusing on how ElectionBuddy works, with the members of the Election Committee responding to the questions and concerns. The committee noted that ElectionBuddy has been used in nearly 50,000 elections to improve voter turnout, assure voting integrity, and provide fast, accurate results. They also said that it integrates with the MWC's current LaborKey system and its simply automated system will enable the Election Committee to complete the election setup in easy steps with extensive online help and email support. The Committee will be able to notify voters through email, mail and text message, and voters would vote by phone or computer via a secure system running parallel with a live real-time Zoom delegate meeting. The Committee also reported that ElectionBuddy follows stringent election security guidelines for election processes, such as the United States Department of Labor

Office of Labor-Management Standards for elections. It follows industry standards for secure storage of information, as well as allowing independent observability of the entire election process. The Election Committee reiterated that this system will address the various concerns that have been brought up by both the MWC Executive Board and delegates and will allow for a fair, transparent, and timely election despite the challenges presented by the COVID-19 pandemic in our region.

It was moved (Don Havard, IUOE 99) and seconded (Jim Griffin, IBEW 1900) to approve the Election Committee's recommendation to use Election Buddy to conduct the election. Gina Walton (AFGE 1975) requested a point of order to confirm having a quorum before taking a vote. MWC staff Chris Garlock confirmed a quorum of 19 Board members present (out of 24 members). After further discussion, board members voted unanimously in favor of the motion.

The meeting adjourned at 12:30p.

*Cynthia Collins, Recording Secretary (with additional details provided by Chris Garlock)*

## **ELECTION COMMITTEE REPORT**

*David Fernandez-Barrial, Chair*

*Members: Amy Millar, Kathleen Moors, Gina Walton*

The MWC's Election Committee on April 28 submitted a report analyzing options for holding the election under the restrictions imposed by the COVID-19 pandemic; that report recommended that the election be held via Zoom. Subsequently, AFL-CIO staff urged the Election Committee to more thoroughly consider third-party electronic voting, noting that ElectionBuddy, a third-party contractor specializing in conducting remote elections is either being used or considered by other central labor councils and/or state federations.

After conducting a demonstration of ElectionBuddy's system, the Election Committee strongly recommended the use of ElectionBuddy, an online voting tool and election system that's been used in nearly 50,000 elections to improve voter turnout, assure voting integrity, and provide fast, accurate results. It integrates with our current LaborKey system and its simply automated system will enable the Election Committee to complete the election setup in easy steps with extensive online help and email support.

After extensive discussion last week, the MWC board unanimously approved the Election Committee's recommendation and Acting President Andrew Wshington has requested AFL-CIO president Richard Trumka's approval to hold the elections using this system and on the following schedule proposed by the Election Committee pursuant to the MWC's constitutional notification requirements.

Our constitution specifies that "A postponed election shall be held at the first succeeding regular meeting with due notice being given all affiliated organizations, or as may be directed by the AFL-CIO"; due to the online voting set-up and testing necessary, we will not be prepared to hold the election on May 18, as we had originally hoped. The schedule below would enable us to hold it on June 15, our regularly-scheduled meeting date.

### **2020 METRO WASHINGTON COUNCIL ELECTION IMPLEMENTATION SCHEDULE**

**May 15:** Finalize contract with ElectionBuddy, begin work to implement online voting

**May 18:** Share updated election schedule with MWC Executive Board

**May 19:** Share updated election schedule with delegates at the May Metro Washington Council meeting. Each candidate to have up to 3 minutes for a statement.

**May 20:** Email to affiliates/delegates with updated election schedule, reminder to update delegates and pay up if in arrears.

**May 27:** Email to affiliates/delegates with reminder to update delegates and pay up if in arrears.

**May 28:** Review/test sample ballot with ElectionBuddy

**June 1, 5p:** Deadline for candidates to submit copy for Candidate Email Update #1

**June 1, 5P:** Deadline for candidates to submit copy for mailing (if they wish to do one at their own expense)

**June 1:** Testing with ElectionBuddy

**June 2:** Candidate mailing(s) (if any) to printer/mailer

**June 2:** Email to affiliates/delegates with reminder to update delegates and pay up if in arrears.

**June 3, 12 noon:** Candidate Update #1 emailed to delegates

**June 4:** ElectionBuddy: duplicate the test ballot, add the dates and voter list (initial list will be available; final list won't be available until after 6/10), and place the election into a "ready" state. Countdown to the election begins.

**June 5:** Candidate mailing(s) (if any) out

**June 8:** 1-week Election notification of all delegates

**June 1, 5p:** Deadline for candidates to submit copy for Candidate Email Update #2

**June 10, 12 noon:** Candidate Update #2 emailed to delegates

**June 10, 1p:** New delegate swearing-in (Special-Called meeting for sole purpose of swearing-in new delegates); last chance to update delegates.

**June 10:** ElectionBuddy voter list review: ElectionBuddy formats/validate our voter list (emails, phone numbers); we fix errors and duplicates.

**June 15:** Election (via Zoom and ElectionBuddy)

Monitoring during voting period: ElectionBuddy oversees the election on our behalf, ensuring all voters receive notice and answer any questions. With Voter Inquiry Management, ElectionBuddy staff will receive voter questions and review any issues with our staff/Election Committee and observers (up to 2 per candidate) while ensuring voter anonymity.

**June 15:** Results and Certification: After voting closes, view the winners and results on electionbuddy.com or with their scrutineering service, they can email an election certification report to us. We can access reports and audit details as needed.

Post Election Challenges: up to 30 days after results are issued. Individual voter questions and the election overall is scrutinized and monitored. Any voter concerns are addressed with the voter and the Election Committee, to ensure an impartial opinion.

**Community Services Agency (CSA)  
of the Metropolitan Washington Council AFL-CIO**

*Sonte DuCote, Executive Director*

**COVID-19 RESPONSE**

The Executive Director has been working to raise funds to support workers who are impacted by the COVID 19 economic crisis. CSA is deeply grateful for the union, ally individual donor and foundation support it has received. The following is a list of contributions.

AFGE District Council 14	\$3,700
AFL-CIO Housing Investment Trust	\$10,000
AFSCME Council 20	\$7,300
American Fed of Teachers Staff Union	\$2,000
Baltimore DC Building Trades Council	\$5,000
Greater Washington Community Foundation	\$70,000
Individual Donors	\$3,085
IUOE Local 99	\$1,000
Masonry, Stone, Marble, Tile & Terr	\$500
LIUNA Local 11	\$1,000
Plumbers Local 5	\$10,000
SEIU Local 722	\$2,000
Ullico	\$10,000
United Way National Capital Area	\$20,000
<u>UNITE HERE Local 25</u>	<u>\$5,000</u>
<b>Total</b>	<b>\$150,585</b>

To date, \$13,809 has been allocated for rent, utility, car loan and medical bills. \$5,950 has been allocated for Giant Food Gift Cards. To date 48 \$25 gift cards have been distributed (\$1,200).



The executive director is working with UNITEHERE Locals 23 and 25, SEIU Local 32 BJ and has reached out to other locals impacted by COVID-19 layoffs to get referrals for members laid off. Affiliates with members impacted by COVID-19 layoffs should email: [sducote@dclabor.org](mailto:sducote@dclabor.org)

**CSA keeps the lights on for single mom**

Renita Harrison, UNITE HERE Local 23 member and a single mom with three teens, is a cook for government contractor Sodexo who’s been laid off due to the Covid-19 economic crisis. The Community Services Agency’s Emergency Assistance Fund “benefitted me and my family by keeping my electricity on and helping me to juggle my other bills despite my not having a job; it helped me to breathe,” said Ms. Harrison.

### **“This means a lot to my family”**

“CSA and 32BJ made the sun shine bright once again.” So says SEIU 32BJ member Joseph Buruca. Laid off in March from his job as a concierge with Total Quality, providing services for the National Football League Players Association, Buruca (photo) is still waiting for his unemployment to come through. “Being the only one who supports my household and being laid off from my job I was feeling super stressed and did not know what to do until 32BJ contacted me about emergency assistance,” said Buruca. The Metro Washington Council’s Community Services Agency covered one of his bills this month; “This means a lot to my family,” said Buruca.



### **BUILDING FUTURES PRE-APPRENTICESHIP PROGRAM**

The Building Futures Client Services Coordinator, Sylvia Casaro-Dietert is gearing up for the next cohort of the Building Futures Construction Pre-Apprenticeship Program. The following are her activities.



- Conducted research and development of a digitized version of the AFL-CIO approved MC3 for distance learning implementation.
- Conducted virtual recruitment events for new candidates, processed intakes and engagement activities to prepare them for the upcoming pre-apprenticeship training cohorts.
- Followed up individually with graduates and shared opportunities re: unsubsidized employment and union registered apprenticeship to meet this quarter's contracts and grants measurable outcomes.
- Maintained regular check-ins with contracts and grant officers to understand expectations and to explore innovative methods of implementation under current and upcoming circumstances in our region.
- Maintained regular check-ins with the building

and construction trades union halls and joint apprenticeship training committees

In addition, the Client Services Coordinator supported the Claimant Advocacy Program with bilingual services as needed.

Additional questions? Contact Sonté DuCote, Executive Director at: [sducote@dclabor.org](mailto:sducote@dclabor.org)  
Mobile: 202-679-2991 / Office: 202-974-8226

# **COPE/Legislative Monthly Summary for April 2020**

*David Stephen, Political Director*

**Daily:** tracking legislation on the federal level, as well as for Washington DC, Maryland, and local jurisdictions and Virginia (when applicable) and updating webpage with all updates.

## **Weekly:**

Participating in health committee conference call on COVID-19 issues and strategy

Participating in weekly call with Pres. Trumka and AFL-CIO

The screenshot displays a news website with three articles. The first article is titled "WASHINGTON DC: COUNCIL MEETS TO PASS ADDITIONAL COVID-19 MEASURES" dated 4/8/2020. It reports that the Council met via video stream and passed emergency legislation, including: requiring landlords with five or more units to provide payment plans; extending a prohibition on evictions for 60 days; and placing a 15% limit on commissions for third-party food delivery companies. The second article is "MARYLAND & WASHINGTON D.C.: VOTE BY MAIL FOR D.C. AND MARYLAND INFORMATION" dated 4/9/2020, encouraging D.C. voters to request mail-in ballots. The third article is "SAVE THE DATE: DC COUNCIL CANDIDATE TOWN HALL" dated 4/9/2020, with a green banner below it that says "SAVE THE DATE". Each article includes "Like" and "Follow" buttons and a "0 Comments" indicator.

## Washington D.C.

- Distributed information on DC Council endorsements to email list, candidates and drafted press release and quotes for Union City.
- Spoke to each campaign team to notify them of endorsement and discuss road forward.
- Planned and conducted Zoom town Halls with endorsed candidates scheduled for 5/13, 5/14, 5/20, 5/21
- Created 10-point plan for ReOpening DC out for review with the mayor's committee members
- Drafted a letter and press release to the Mayor expressing concern over the lack of adequate labor union representation on the ReOpen DC committee



### **Prince George's/Montgomery County**

Planned legislative briefing for 5/8 with COPE Co-Chair Dyana Forester

#### **Meetings:**

Participated in call with Congressman Don Beyer coordinated by Virginia AFL-CIO on Zoom and making a proposal to do our own call.

## **CLAIMANT ADVOCACY PROGRAM**

*Tonya Love, Program Director; Lolita Martin, Attorney*

Overall objective: Took part in consulting, counseling, advising and representing claimants in unemployment compensation matters in the District of Columbia. Conferred with claimants, DOES and legal service providers regarding UI, PUA, PUEC and FPUC updates.

In addition to this the CAP attorneys:

1. Invoiced for the month of March and April for a total of \$74,625.50.
2. Assisted hundreds of union and non-union members in accessing the UI system in DC, with multiple emails, calls and texts to POCs at DOES.
3. Took part in conference calls with DOES and OAH leadership and a host of legal service providers throughout the end of April and May. Continuation of discussion with the group of legal service providers on recent changes and issues affecting claimants, UI benefits and the process.
4. Assisted and reviewed the policy recommendations for amending the District of Columbia Unemployment Compensation Law and Regulations regarding COVID19 and expand assistance beyond UI, particularly regarding safe/healthy working conditions.
5. Monitored and made recommendations for procedural changes with DOES as it relates to claimants, language access issues and access to information for those without computers.
6. CAP attorney appeared as a guest on WPFW's weekly radio show, "Your Rights at Work" to address questions and concerns in relation to unemployment compensation.

## **UNION CITIES**

*Chris Garlock,  
Coordinator*

As the COVID-19 emergency orders have been extended, I have continued to work closely with Acting President Washington and the MWC staff to coordinate the remote operation of the Metro Washington



Council and ensure continuity of the Metro Council's ability to carry out our responsibilities to our affiliates and the local labor movement.

A major component of that work continues to be maintenance and support for the MWC professional Zoom account, facilitating remote meetings for MWC staff, the Board, Election Committee, the LaborFest virtual screenings and, in recent weeks, COPE Town Halls.

Here are highlights of my other work:

### **Union City, Union City Radio, MWC social media**

Produced, published and distributed latest local labor news on the MWC's Union City daily,



Union City Radio (WPFW 89.3FM) and Facebook/Twitter feeds, including extensive coverage of the COVID-19 pandemic and the efforts of DC-area unions and workers. Union City has continued to appear every weekday since March 16; Union City Radio (WPFW 89.3FM) continues to run 7 days a week (formerly was on weekdays only); Your Rights At Work has broadcast every Thursday as usual, with a special

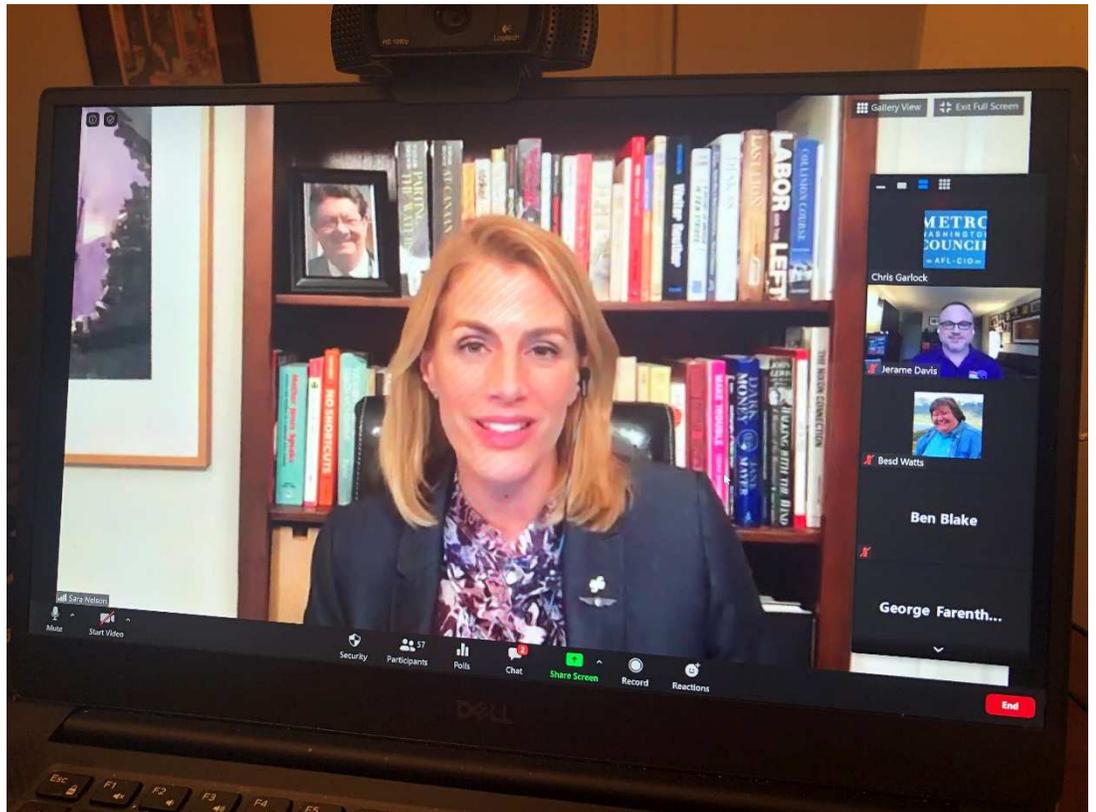


## Union City highlights:

April: <http://www.dclabor.org/home/archives/04-2020>

May: <http://www.dclabor.org/home/archives/05-2020>

**LaborFest:** The weekly online screening series has been well-attended and participants have expressed much appreciation for the films and the opportunity to connect virtually with their colleagues in the labor movement. Screenings included **Sorry to Bother You** (4/14, introduced by Ann Hornaday, Washington Post); **Union Maids** (4/21, introduced by director Julia Reichert); **Space Jam** (4/28, introduced by journalist Steven Perlberg); **Pride** (5/5 (introduced by Flight Attendants president Sara Nelson, left); **The Moment Was Now** (5/12, introduced by Gene Bruskin).



## UPCOMING SCREENINGS:

**May 19: Waging Change:** with filmmaker Abby Ginzberg, Saru Jayaraman, President of One Fair Wage and Nikki Cole, National Policy Campaign Director

**May 26: Eight Men Out,** with director John Sayles

**June 2: Pride,** with Jerame Davis, *Executive Director, Pride At Work*

# Management Report

Metropolitan Washington Council, AFL-CIO  
For the period ended April 30, 2020

Prepared by

**Withum - MD**

Prepared on

**May 15, 2020**

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**Metropolitan Washington Council, AFL-CIO**  
**Statement of Financial Position Comparison**  
As of April 30, 2020

	Total	
	As of Apr 30, 2020	As of Apr 30, 2019 (PY)
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
*8746 C.A.P. Account-Savings	107,196	
1032-00 Bank of Labor-Main 7775	566,939	302,202
1033-00 Bank of Labor-Restricted 2803	530,290	389,943
1050-00 Bank of Labor-Savings Acct-3774	111,653	218,461
1052-00 Bank of Labor C.O.P.E. Acct-3718	18,667	11,851
1060-00 Petty Cash	100	100
<b>Total Bank Accounts</b>	<b>\$ 1,334,845</b>	<b>\$ 922,557</b>
<b>Accounts Receivable</b>		
1100-00 Per capita Receivable	136,025	143,737
1110-00 Assessment Receivable	74,125	135,188
1135-00 Allowance for Doubtful Accounts	-33,318	-33,318
<b>Total Accounts Receivable</b>	<b>\$ 176,832</b>	<b>\$ 245,607</b>
<b>Other Current Assets</b>		
1140-00 Due From CSA	22,331	15,549
<b>Total Other Current Assets</b>	<b>\$ 22,331</b>	<b>\$ 15,549</b>
<b>Total Current Assets</b>	<b>\$ 1,534,008</b>	<b>\$ 1,183,713</b>
<b>Fixed Assets</b>		
1300-00 Furniture and Equipment	9,901	6,520
1310-00 Accumulated Depreciation	-2,693	0
<b>Total Fixed Assets</b>	<b>\$ 7,208</b>	<b>\$ 6,520</b>
<b>Other Assets</b>		
1200-00 Prepaid Expenses	18,485	19,230
1250-00 Deposit	4,814	0
<b>Total Other Assets</b>	<b>\$ 23,299</b>	<b>\$ 19,230</b>
<b>TOTAL ASSETS</b>	<b>\$ 1,564,515</b>	<b>\$ 1,209,462</b>

**Metropolitan Washington Council, AFL-CIO**  
**Statement of Financial Position Comparison**  
As of April 30, 2020

	Total	
	As of Apr 30, 2020	As of Apr 30, 2019 (PY)
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
<b>Accounts Payable</b>		
2000-00 Accounts Payable	83,673	83,673
<b>Total Accounts Payable</b>	<b>\$ 83,673</b>	<b>\$ 83,673</b>
<b>Other Current Liabilities</b>		
2240-00 Dues WH Payable	279	158
2275-00 Due to YTU (Young Trade Unionists)	2,911	2,911
2300-00 Accrued Expenses	21,556	17,570
2500-00 Accrued Vacation	9,177	14,700
2700-00 Deferred Revenue	157,308	125
2900-00 Other Payables	129,392	129,392
<b>Total Other Current Liabilities</b>	<b>\$ 320,622</b>	<b>\$ 164,856</b>
<b>Total Liabilities</b>	<b>\$ 404,296</b>	<b>\$ 248,529</b>
<b>Net Assets</b>		
32000 Without Donor Restrictions	1,103,398	795,869
Net Revenue	56,821	165,064
<b>Total Net Assets</b>	<b>\$ 1,160,219</b>	<b>\$ 960,933</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 1,564,515</b>	<b>\$ 1,209,462</b>

## Metropolitan Washington Council, AFL-CIO Statement of Activity by Class

For the four months ending April 30, 2020

	CAP	COPE	FilmFest	Total Fund Raising Events			G & A	Mobilization	TOTAL	Total Excluding CAP
<b>Revenue</b>										
4100-00 Per Capita Assessments				-	134,418				134,418	134,418
4200-00 Annual Affiliation Fees				-	325				325	325
4610-00 Interest Income				-	95				95	95
Grant Revenue				-	-				-	-
4300-00 Revenue - CAP	155,750			-					155,750	-
4800-00 Revenue Fund Raising			2,350	2,350	2,000				4,350	4,350
<b>Total Grant Revenue</b>	<b>\$ 155,750</b>	<b>\$ -</b>	<b>\$ 2,350</b>	<b>\$ 2,350</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,100</b>	<b>\$ 4,350</b>	<b>\$ 4,350</b>
<b>Total Revenue</b>	<b>\$ 155,750</b>	<b>\$ -</b>	<b>\$ 2,350</b>	<b>\$ 2,350</b>	<b>\$ 136,837</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 294,937</b>	<b>\$ 139,187</b>	<b>\$ -</b>
<b>Expenditures</b>										
5010-00 Office Supplies/Expense	74	49		-	368				492	417
5020-00 Telephone/Pager	267	292		-	986		267		1,813	1,546
5030-00 Postage/Mailing	10		141	141					151	141
5040-00 Courier/Messenger				-	85				85	85
5050-00 Occupancy/Facility Rent	3,949	1,974		-	1,974		1,974		9,872	5,923
5065-00 Computer Services-Admin	637	307		-	4,075		307		5,326	4,689
5070-00 Printing/Stationery			456	456	292				747	747
5080-00 Travel/Transportation	734	127		-					861	127
5090-00 Conference/Meetings				-	1,753				1,753	1,753
5100-00 Liability Insurance				-	4,558				4,558	4,558
5110-00 Charitable Donations				-	128				128	128
5160-00 Dues/Per Capita to Others				-	225				225	225
5210-00 Subscriptions/Publications	395			-			32		427	32
5310-00 Professional Fees -Accounting				-	6,619				6,619	6,619
5350-00 Professional Fees - Other	31			-	912				943	912
6000-00 Salaries - Administrative	63,629	22,667	793	793	16,994		24,579		128,662	65,033
6100-00 Payroll Taxes - Administrative	5,972	2,186	66	66	1,024		2,357		11,605	5,633
6230-00 Employee Benefits	17,067	2,940		-	8,856		6,871		35,734	18,667
6231-00 Pension Cost	15,271			-	4,668		6,089		26,028	10,757
62895 Storage	50			-	50				100	50
6310-00 Bank Charges				-	15				15	15
66000 Payroll Expenses				-	1,014				1,014	1,014
9500-00 Depreciation Expense				-	955				955	955
<b>Total Expenditures</b>	<b>\$ 108,087</b>	<b>\$ 30,543</b>	<b>\$ 1,455</b>	<b>\$ 1,455</b>	<b>\$ 55,551</b>	<b>\$ 42,478</b>	<b>\$ 238,115</b>	<b>\$ 56,822</b>	<b>\$ 130,028</b>	<b>\$ 130,028</b>
<b>Change in Net Assets</b>	<b>\$ 47,663</b>	<b>\$ (30,543)</b>	<b>\$ 895</b>	<b>\$ 895</b>	<b>\$ 81,286</b>	<b>\$ (42,478)</b>	<b>\$ 9,160</b>	<b>\$ 9,160</b>	<b>\$ 9,160</b>	<b>\$ 9,160</b>

**Metropolitan Washington Council, AFL-CIO**  
**Statement of Activity by Month**  
For the four months ending April 30, 2020

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	Total
<b>Revenue</b>					
4100-00 Per Capita Assessments	59,412	59,123	3,156	12,727	134,418
4200-00 Annual Affiliation Fees	25	150	100	50	325
4610-00 Interest Income	37	35	23		95
<b>Grant Revenue</b>					0
4300-00 Revenue - CAP	39,125	41,875	27,188	47,563	155,750
4800-00 Revenue Fund Raising		2,250		2,100	4,350
<b>Total Grant Revenue</b>	<b>\$ 39,125</b>	<b>\$ 44,125</b>	<b>\$ 27,188</b>	<b>\$ 49,663</b>	<b>\$ 160,100</b>
<b>Total Revenue</b>	<b>\$ 98,599</b>	<b>\$ 103,433</b>	<b>\$ 30,466</b>	<b>\$ 62,439</b>	<b>\$ 294,937</b>
<b>Expenditures</b>					
5010-00 Office Supplies/Expense	333	159			492
5020-00 Telephone/Pager	566	399		848	1,813
5030-00 Postage/Mailing	151				151
5040-00 Courier/Messenger	42	42			85
5050-00 Occupancy/Facility Rent	4,936	4,936			9,872
5065-00 Computer Services-Admin	1,933	1,916	739	739	5,326
5070-00 Printing/Stationery		747			747
5080-00 Travel/Transportation	614	247			861
5090-00 Conference/Meetings	1,151	602			1,753
5100-00 Liability Insurance	1,140	1,140	1,140	1,140	4,558
5110-00 Charitable Donations		128			128
5160-00 Dues/Per Capita to Others	225				225
5210-00 Subscriptions/Publications	395	32			427
5310-00 Professional Fees -Accounting	3,320	3,299			6,619
5350-00 Professional Fees - Other	943				943
6000-00 Salaries - Administrative	31,928	31,685	32,293	32,755	128,662
6100-00 Payroll Taxes - Administrative	4,002	2,224	2,671	2,709	11,605
6230-00 Employee Benefits	8,950	8,954	8,984	8,847	35,734
6231-00 Pension Cost	6,507	6,507	6,507	6,507	26,028
62895 Storage	100				100
6310-00 Bank Charges				15	15
66000 Payroll Expenses	336	226	332	120	1,014
9500-00 Depreciation Expense	239	239	239	239	955
<b>Total Expenditures</b>	<b>\$ 67,810</b>	<b>\$ 63,482</b>	<b>\$ 52,905</b>	<b>\$ 53,919</b>	<b>\$ 238,115</b>
<b>Net Revenue</b>	<b>\$ 30,789</b>	<b>\$ 39,951</b>	<b>\$ (22,439)</b>	<b>\$ 8,521</b>	<b>\$ 56,822</b>

**Metropolitan Washington Council, AFL-CIO**  
**Budget vs. Actuals: Statement of Activities**  
 For the four months ending April 30, 2020

	Jan 2020			Feb 2020			Mar 2020			Apr 2020			Total		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
<b>Revenue</b>															
4100-00 Per Capita Assessments	59,412	57,415	1,997	59,123	57,415	1,708	3,156	57,415	-54,259	12,727	57,415	-44,688	134,418	229,660	-95,242
4200-00 Annual Affiliation Fees	25	150	125	150	100	50	100	100	0	50	50	0	325	0	325
4610-00 Interest Income	37	16	21	35	16	19	23	16	7	7	16	-16	95	64	31
Grant Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4300-00 Revenue - CAP	39,125	31,000	8,125	41,875	31,000	10,875	27,188	31,000	-3,813	47,563	31,000	16,563	155,750	124,000	31,750
4800-00 Revenue Fund Raising	0	0	0	2,250	0	2,250	145,000	145,000	-145,000	2,100	10,000	-7,900	4,350	155,000	-150,650
<b>Total Grant Revenue</b>	<b>\$ 39,125</b>	<b>\$ 31,000</b>	<b>\$ 8,125</b>	<b>\$ 44,125</b>	<b>\$ 31,000</b>	<b>\$ 13,125</b>	<b>\$ 27,188</b>	<b>\$ 176,000</b>	<b>\$ (148,813)</b>	<b>\$ 49,663</b>	<b>\$ 41,000</b>	<b>\$ 8,663</b>	<b>\$ 160,100</b>	<b>\$ 279,000</b>	<b>\$ (118,900)</b>
<b>Total Revenue</b>	<b>\$ 98,599</b>	<b>\$ 88,431</b>	<b>\$ 10,168</b>	<b>\$ 103,433</b>	<b>\$ 88,431</b>	<b>\$ 15,002</b>	<b>\$ 30,466</b>	<b>\$ 233,431</b>	<b>\$ (202,965)</b>	<b>\$ 62,439</b>	<b>\$ 98,431</b>	<b>\$ (35,992)</b>	<b>\$ 294,937</b>	<b>\$ 508,724</b>	<b>\$ (213,787)</b>
<b>Expenditures</b>															
5010-00 Office Supplies/Expense	333	333	0	159	333	174	333	333	333	333	333	333	492	1,333	842
5020-00 Telephone/Pager	566	400	-166	399	400	1	400	400	400	848	400	-448	1,813	1,600	-213
5030-00 Postage/Mailing	151	180	29	180	180	0	180	180	180	180	180	0	151	720	569
5040-00 Courier/Messenger	42	150	108	42	150	108	150	150	150	150	150	0	85	600	515
5050-00 Occupancy/Facility Rent	4,936	4,936	0	4,936	4,936	0	4,936	4,936	4,936	4,936	4,936	0	9,872	19,745	9,872
5065-00 Computer Services-Admin	1,933	2,000	67	1,916	2,000	84	739	2,000	1,261	739	2,000	1,261	5,326	8,000	2,674
5070-00 Printing/Stationery	1,000	1,000	0	747	1,000	253	1,000	1,000	1,000	1,000	1,000	0	747	4,000	3,253
5076-00 Special Events	0	0	0	0	0	0	110,000	110,000	110,000	0	0	0	0	110,000	110,000
5080-00 Travel/Transportation	614	700	86	247	700	453	700	700	700	700	700	0	861	2,800	1,939
5090-00 Conference/Meetings	1,151	1,667	516	602	1,667	1,064	1,140	1,667	1,667	1,667	1,667	0	1,753	6,667	4,914
5100-00 Liability Insurance	1,140	1,140	0	1,140	1,140	0	1,140	1,140	0	1,140	1,140	0	4,558	4,560	2
5101-00 Worker's Comp Insurance	450	450	0	450	450	0	450	450	450	450	450	0	0	1,800	1,800
5110-00 Charitable Donations	1,000	1,000	0	128	1,000	872	1,000	1,000	1,000	1,000	1,000	0	128	4,000	3,872
5150-00 Licenses/Fees	0	0	0	0	0	0	500	500	500	500	0	0	0	500	500
5160-00 Dues/Per Capita to Others	225	225	0	0	0	0	0	0	0	0	0	0	225	0	-225
5210-00 Subscriptions/Publications	395	395	0	32	395	363	395	395	395	395	395	0	427	0	-427
5310-00 Professional Fees -Accounting	3,320	3,320	0	3,299	3,320	22	3,320	3,320	3,320	3,320	3,320	0	6,619	13,280	6,662
5320-00 Professional fees -Legal	0	0	0	0	0	0	750	750	750	750	0	0	0	750	750
5350-00 Professional Fees - Other	943	2,200	1,257	31,685	2,200	2,200	32,293	2,200	2,200	32,755	41,456	8,701	943	8,800	7,857
6000-00 Salaries - Administrative	31,928	32,367	439	31,685	32,367	682	32,293	32,367	74	32,755	41,456	8,701	128,662	138,557	9,895
6100-00 Payroll Taxes - Administrative	4,002	3,240	-762	2,224	3,240	1,016	2,671	2,590	-81	2,709	3,320	611	11,605	12,390	785
6230-00 Employee Benefits	8,950	9,000	50	8,954	9,000	47	8,984	9,000	16	8,847	10,500	1,653	35,734	37,500	1,766
6231-00 Pension Cost	6,507	7,800	1,293	6,507	7,800	1,293	6,507	7,800	1,293	6,507	9,900	3,393	26,028	33,300	7,272
62895 Storage	100	37	-63	37	37	0	37	37	37	37	37	0	100	148	48
6310-00 Bank Charges	25	25	0	25	25	0	25	25	25	15	25	0	15	100	85
66000 Payroll Expenses	336	250	-86	226	250	24	332	250	-82	120	250	130	1,014	1,000	-14
9500-00 Depreciation Expense	239	239	0	239	239	0	239	239	-239	239	239	-239	955	0	-955
<b>Total Expenditures</b>	<b>\$ 67,810</b>	<b>\$ 72,195</b>	<b>\$ 4,385</b>	<b>\$ 63,482</b>	<b>\$ 72,195</b>	<b>\$ 8,713</b>	<b>\$ 52,905</b>	<b>\$ 182,795</b>	<b>\$ 129,850</b>	<b>\$ 53,919</b>	<b>\$ 84,964</b>	<b>\$ 31,046</b>	<b>\$ 238,115</b>	<b>\$ 412,150</b>	<b>\$ 174,034</b>
<b>Change in Net Assets</b>	<b>\$ 30,789</b>	<b>\$ 16,236</b>	<b>\$ 14,554</b>	<b>\$ 39,951</b>	<b>\$ 16,236</b>	<b>\$ 23,715</b>	<b>\$ (22,439)</b>	<b>\$ 50,636</b>	<b>\$ (73,075)</b>	<b>\$ 8,521</b>	<b>\$ 13,467</b>	<b>\$ (4,946)</b>	<b>\$ 56,822</b>	<b>\$ 96,574</b>	<b>\$ (39,752)</b>