

Job Announcement- Employment Development Specialist/Employer Liaison

The Community Services Agency of the Metropolitan Washington Council, AFL-CIO is seeking an Employment Development Specialist/Employer Liaison for work with low-income DC youth as part of DC's Out of School Youth Year-Round program. Job duties include:

- Assisting partner agency with recruitment of qualified youth
- Coordinating youth mentoring programs
- Developing work experience and placement opportunities for youth
- Facilitating transition support into jobs
- Scheduling industry speakers for career awareness
- Assisting with job readiness activities so youth are work-ready
- Conducting support activities to enhance job retention

Successful applicants will possess:

- Demonstrated experience working with low-income youth 16-24
- Demonstrated experience in a job development role including work directly with employers on job placement
- Demonstrated ability to work independently as well as with a team to achieve program outcomes
- Ability to work with young adults who face an array of social and educational challenges
- Excellent written and verbal communications
- Computer skills including word processing, database management, electronic job search capabilities
- Bachelor's Degree or higher in related fields preferred
- Experience with the labor movement a plus

We are seeking to fill this position as soon as possible. Main work location is in SE DC; some travel within DC and the metro area required.

Please send resume no later than November 16, 2012 to kmckirchy@dclabor.org.